

THE WILSON CENTER FACILITY RENTAL RATES



COUNTY/STATE/
GOVERNMENT AGENCY

NON-PROFIT

COMMERCIAL

PERFORMANCE HALL (CAP. 1559)

| | | | |
|-----------------------------|----------------|---------|---------|
| Monday-Thursday | No Base Rental | \$1,800 | \$3,000 |
| Monday-Thursday (Resident*) | No Base Rental | \$1,450 | \$2,000 |
| Friday-Sunday | No Base Rental | \$2,000 | \$3,200 |
| Friday-Sunday (Resident*) | No Base Rental | \$1,650 | \$2,200 |

LOBBY ONLY (CAP. 2200)

| | | | |
|-----------------------------|----------------|---------|---------|
| Monday-Thursday | No Base Rental | \$1,800 | \$3,000 |
| Monday-Thursday (Resident*) | No Base Rental | \$1,450 | \$2,000 |
| Friday-Sunday | No Base Rental | \$2,000 | \$3,200 |
| Friday-Sunday (Resident*) | No Base Rental | \$1,650 | \$2,200 |

WILMA W. DANIELS GALLERY (CAP. 130)

| | | | |
|-----------------------------|----------------|-------|-------|
| Monday-Thursday | No Base Rental | \$400 | \$600 |
| Monday-Thursday (Resident*) | No Base Rental | \$320 | \$480 |
| Friday-Sunday | No Base Rental | \$600 | \$800 |
| Friday-Sunday (Resident*) | No Base Rental | \$480 | \$640 |

PLEASE NOTE:

- 8 hour daily minimum on all rentals
- All rentals over 8 hours subject to overages fee (including days which require staff breaks, as determined by Venue Staff— does not include labor, see additional fees below)
- Resident rate is for clients who rent the facility three or more times in a fiscal year. This status is activated upon the third rental in that fiscal year.
- Non-profits require letters verifying status. Rate not available to unqualified renters; not-for-profit must be primary renter on an event. County/State/Government Agency responsible for all fees above the base rental, including, but not limited to hours over 8, labor/personnel fees, and any other fees designated by Venue.
- All renters of venues are required to provide commercial or event general liability insurance with limits of no less than \$2,000,000 per occurrence with Cape Fear Community College named as additionally insured.

LABOR RATES & SERVICE FEES

| FRONT OF HOUSE STAFF | RATE |
|--|-------------------------|
| Venue Representative | \$42/hr |
| Front of House Staff | \$28/hr |
| Volunteers/Ushers* | Included in Base Rental |
| Security | \$42/hr |
| Maintenance & Custodial (basic pre & post-event) | \$42/hr |
| Ticket Central Associate | \$28/hr |
| Reception & VIP Attendants | \$28/hr |
| ASL Interpreter (services must be coordinated by WC Staff) | \$60/hr |

| TECHNICAL STAFF | RATE |
|-----------------------|---------|
| Technical Supervisor | \$42/hr |
| Production Manager | \$42/hr |
| Lighting Programmer** | \$28/hr |
| Stagehands*** | \$28/hr |

| ADDITIONAL FEES | FEE |
|--|-------------|
| Performance Hall & Lobby Overages (Over 8 hrs) | \$200/hr |
| Wilma W. Daniels Gallery Overages (Over 8 hrs) | \$50/hr |
| Extensive Clean-Up Fee (need determined by Venue) | \$1000 |
| Set-Up/Breakdown Fee for Lobby Furniture (does not incl labor) | \$250 |
| Merchandise & Sale of Artwork Commission | 20% |
| Service Charge for Arrangement of Rental Goods | 20% |
| Failure to Provide Crew Adequate Break Fee† | \$50/person |
| Program Stuffing Fee (with at least 24 hour lead time) | \$50/show |
| Rush Program Stuffing Fee (less than 24 hour lead time) | \$200/show |
| Guest Parking Passes | \$5/pass |

| TICKET CENTRAL FEES | FEE |
|---|--------------------|
| Ticketing Services (Admission-charged event) | \$500/performance |
| Ticketing Services (Admission-free event) | \$2000/performance |
| Credit Card Fees (% of gross cc charges for event) | 3.5% |
| Facility Fee (charged per ticket to buyer) | 11% (15.5% web) |
| Phone Bank Set Up (for larger event on-sales, labor not included) | \$250/day |
| Refunds | \$5.50/refund |
| Changes to Set Up (discounts, promos, price codes, sales, etc.) | \$50/change |
| Cancellation/Postponements (+ 7% of all credit card sales) | \$5000/performance |
| Returned-check Fee | \$25/check |
| Complimentary Tickets (first 50 included) | \$2/ticket |
| Rush Set Up (less than 10 days from on-sale date) | \$150/performance |
| Consignment Tickets (tickets printed by WC, but sold elsewhere) | \$5/ticket |
| Unauthorized Ticket Sale Penalty (sales not approved by TC) | up to \$7500 |
| Subscription Package (link performance & create package) | Included |
| VIP/Fan Club Package Coordination | \$250/event |
| Group Sales Coordination Commission | 5% of order |

For all rental inquiries and questions, please contact the Wilson Center Rental Coordinator at rentals@wilsoncentertickets.com

PLEASE NOTE: There is a 4 hour minimum on all labor. All labor must be performed by Wilson Center Staff & is determined by the Venue.

*Must be arranged one month prior to event

**If lighting design is required through a house Lighting Designer or if a LD will be provided, the programmer will need a min of 8 hours to hang, focus, and write cues before star of show. A 4 hour run through is also required for a total of 12 hours min.

***Stagehands include Riggers, Electricians, Carpenters, Audio, Props, Rail, Wardrobe, Hair, Loaders, Pushers, Camera Operators, & Switchers

†Labor is estimated based on an 8 hour day. Crew requires 1 hour lunch break and two 15 min breaks. The 1 hour meal break must occur between the 3rd and 5th hour of work. If the meal break provided is less than 1 hour, renter must provide food for all crew and at least a 30 minute break. Failure to provide adequate breaks will result in fee.

TECHNICAL EQUIPMENT & PRICING

| AUDIO | FEE |
|---|------------|
| Wireless Microphones (2 included, up to 8 total channels) | \$50/mic |
| Monitor Wedge (up to 8 total) | \$25/wedge |
| Monitor Console (labor not included) | \$300 |
| Split Snake | \$250 |
| 16 Channel Snakes | \$50/snake |
| Shure Dynamic Microphones (included stand) | \$25/mic |
| Cardioid Microphones (included stand) | \$50/mic |
| Entire Microphone Package (labor not included) | \$250 |
| Audio Recording (microphones not included) | \$200 |
| Bose PA (1 wired mic & 1 1/8" to xlr connector included) | \$100 |

| LIGHTING | FEE |
|--|--------------------|
| 2K Super Trooper Spotlights (2 available) | \$100/spot |
| Rogue R2 Spots and Beams (up to 10 each) | \$75/spot |
| Consumables (Gels, Gobos, Tape, etc. - need 3 weeks advance) | Actuals |
| Booms (up to 4 instruments per boom) | \$25/boom |
| Box Truss (per 10' section, 60' available) | \$100/section |
| Lighting Ladders | \$50/ladder |
| Additional Cyc or Scrim | \$150/cyc or scrim |
| Advanced Lighting (per availability) | \$250 |

BASIC AUDIO PACKAGE

- Two channels & two microphones
- One Console (Yamaha M7 or QL5)

BASIC LIGHTING PACKAGE

- Top wash, front wash, cyc wash
- 5 Chauvet Rouge R2 spots

CAMERA & LIVESTREAM PACKAGE

- Three 4K cameras, one switcher (including staff)
- An HD 1080p livestream to a secure viewing page for ticket buyers
- Livestream ticket set up, coordination, and customer support
- Record and/or stream up to two performances
- HD 1080p file of final stream for download
- Able to provide 4K footage from each camera if requested, renter must provide the memory cards at their own expense

| OTHER TECHNICAL EQUIPMENT & FEES | FEE |
|---|-----------------|
| Camera & Livestream Package | \$2250 |
| Risers (4x8 platforms, any height up to 3') | \$50/platform |
| Stairs | \$25/set |
| Orchestra Shell (any configuration) | \$400 |
| Marley Dance Floor (up to 6 panels) | \$350 |
| Steinway Model D Grand Piano (includes tuning) | \$200 |
| Choral Risers (up to 8 sections) | \$100/section |
| 1/2 Ton Chain Hoists | \$100/hoist |
| Radios | \$10/unit |
| Radio Ear Piece/Remote Speaker Unit | \$10/unit |
| Projector & Screen (per availability) | \$400 |
| Wardrobe Room (includes washer & dryer, steamers, & iron) | \$100/day |
| Water Coolers | \$25/cooler/day |
| Hazer (does not include Firewatch, Firewatch required) | \$100 |
| Firewatch | \$100 |

CONCESSIONS, VIP, & MARKETING SERVICES

CONCESSIONS

- Determined by the Venue
- No Commission to Renter
- Renter determines if food/drink permitted inside Performance Hall

FOOD

- Catering allowed with copy of catering contract and insurance
- No cooking on-site unless approved by Venue
- Venue does not setup or advance hospitality needs for rental events
- Renter is responsible for disposing and clearing of catering

ALCOHOL

- No outside alcohol allowed in the Venue
- Special tastings require additional permits
- Venue is permitted to sell beer & wine only

| OPERA BOX SERVICE | FEE |
|---|-----------|
| Full Service (includes 2 complimentary beverages per guest, basic snack setup, & 1 attendant - 6 boxes available) | \$500/box |
| Attendant Service Only (no set-up, one attendant to take orders & retrieve from concessions) | \$28/hr |

| EVENT SERVICES | FEE |
|--|-------|
| VIP, Gala, and/or Meet & Greet Event Set-Up | \$500 |
| Reception: Commercial (includes exclusive use of Grand Tier) | \$250 |
| Reception: Non-Profit (includes exclusive use of Grand Tier) | \$100 |
| Reception: County/State/Gov't (includes exclusive use of Grand Tier) | \$100 |

| ADDITIONAL SERVICES & FEES | FEE |
|--|--|
| Open Bar | \$17/person |
| A la Carte (pay actuals for items purchased, range from \$4-\$10) | Actuals |
| Cash Bar (Guest pay for their own drinks, does not include labor) | Included |
| Table & Chairs (Two 6ft table set-ups included, includes linens) | \$25/table |
| Lobby Table Set-up (Venue determines location, 30 days advance notice, allowed only in Orchestra & Grand Tier Lobby) | \$25/table + set-up/ breakdown fees |

| MARKETING SERVICES | FEE |
|--|---------|
| Single Position Lobby Banner (banner print included) | \$250 |
| Two Position Lobby Banner (banner print included) | \$400 |
| Pre-Sale E-Blast | \$275 |
| Promotional E-Blast | \$500 |
| Follow-Up E-Blast | \$300 |
| Marketing Services (one hour minimum) | \$42/hr |

PLEASE NOTE:

- Some quantities are limited; inventory is on a first-come, first-serve basis. Please check with the Rental Coordinator for availability.
- All equipment is to be set-up by Wilson Center and Cape Fear Community College staff and remain the property of CFCC.